

Latina Leadership Network of the California Community Colleges

Special Conference - Executive Board Meeting

November 17, 2016

CCC Confer Meeting 6:30pm- 8:30pm

Minutes

LLN Executive Board			Present	Absent
1	President	Dolores Cornejo	X	
2	Vice President North/Conf Chair	Melina Rodriguez	X	
3	Vice President Central	Vacant		
4	Vice President South	Lizzete Garcia	X	
5	Recording Secretary	Stephanie Ramos	X	
6	Treasurer	Dr. Ana Gómez de Torres	X	
7	Esperanza Newsletter Editor	Vacant		
8	Student VP North	Veronica Blanco	X	
9	Student VP Central	Olivia Valdovinos	X	
10	Student VP South	Monica Aguilar Avalos		X
11	Database/Listserv Specialist	Margarita Baez		X
12	Webjefita	Jazmin Zuniga	X	
13	Conference Co-Chair	Carla Rosas		X
14	Region 1 Rep	Vacant		
15	Region 2 Rep	Vacant		
16	Region 3 Rep	Dr. Angelica Garcia	X	
17	Region 4 Rep	Hermalinda Rocha		X
18	Region 5 Rep	Angie Garcia		X
19	Region 6 Rep	Cynthia Diaz	X	
20	Region 7 Rep	Carmen Carrillo		X
21	Region 8 Rep	Eileen Anguiano		X
22	Region 9 Rep	Vacant		
23	Region 10 Rep	Vacant		
24	Member-At-Large	Lindsey Gatica	X	
25	Special Project	Senorina Saldivar		X

Ground Rules:

1. Start and end on time
2. We will stay on task

3. **No side conversations or talking over someone else**
 4. **Posted agenda – timed agenda with timekeeper**
 5. **Attack the problem not the person**
 6. **Be prepared and ready to participate**
 7. **President: Record meeting *22**
 8. **Roll Call**
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- I. Call to order
- II. Roll Call
- III. President's Report – Dolores Cornejo
 - a. Approval of November 5, 2016 Review of changes and updates to the Constitution & Bylaws
 - i. Angelica asked how the Northern, Central and South regions will be divided
 - ii. Stephanie asked for clarification on changes in the Constitution to take place, and the confirmation is that it will happen at the 2017 conference
 - iii. Cynthia will be the Central Region Representative for the 2017-2018 year
 - iv. What does this structure look like when we have 3 Region Representatives, 3 VPs and 3 student VPs collaborating. A model needs to be developed.
 - b. Esperanza Newsletter Draft
 - i. Dolores is working on that
 - ii. A new article was sent in from Riverside Community College
 - iii. Angelica will resubmit an article
 - c. Articles of Incorporation
 - i. Unsure why the information was not updated, but we do have a newer copy and Ana and Dolores will follow up with the conflicting information
 - d. January 12, 2016 meeting at LMC
 - i. Ana will not be out of the country for that meeting
 - ii. Travel will be reimbursed
 - iii. Stephanie, Dolores, Olivia, Carla, Melina, Angelica, and Lindsey will be attending the meeting. Veronica and Lizzette are a maybe in attendance.
- IV. Conference Co-Chairs: Melina Rodriguez & Carla Rosas
 - a. Conference Title, Theme and Artwork
 - i. Latinas Building a Legacy & Advancing Leadership in Higher Education
 - ii. Each table will have an individual decor
 - b. Save the Date
 - i. There are 5 options of save the date, but we get to give our opinion
 - ii. Would we want to use our most recent Logo – Yes
 - iii. The board agrees that the theme and art work should be as closely designed together as possible
 - c. Conference At-A-Glance Agenda
 - i. Would there be a possibility to have a leadership institute during the
 - d. Conference Script – Event Planning Guide
 - i. Knowing who is speaking when and what they are planning to say
 - e. Call for Workshop Presentations for Students/Staff
 - i. Board recommendation to not give the presenters an option of time
 - ii. Consider asking the presenters to answer the question, "What will participants gain from this presentation?"

- iii. Concern that any presenter selling anything (book or service) should be a vendor, versus a presenter
- iv. Can there be some vetting of the content if a presenter is trying to sell something
- v. Angelica plans to send Melina information and help with the Presentation Committee
- f. Updated Conference Budget
 - i. There will be bags and t-shirts for sale
 - ii. Is there something that we can sell as a board with all proceeds to go to scholarships or a specific goal
 - iii. The board could sell lanyards, or keychains or something...
 - iv. There will be raffle donations, possibly for evaluations
 - v. Veronica needs to get the shirts to Melina
- g. Conference & Workshop Evaluation
 - i. Angelica will send Melina an evaluation
- h. Student Scholarship Application
 - i. One option is the point system for evaluation
 - ii. Keep the \$500 award, but increase the amount of students who may receive the money
 - iii. Tabling discussion about scholarship application and awards at this time
- V. New Business

Viva to Melina on her engagement!

VI. **Discussion Item/Updates/Announcements:**

Open discussion for any announcements.

Upcoming Meetings:

Thursday, December 15, 2016 6:30pm-9pm via CCC Confer

Thursday, January 12, 2016 In-person Meeting/Pre-Conference hosted by LMC & Hotel