

Latina Leadership Network of the California Community Colleges

Executive Board Meeting

August 18, 2016

CCC Confer Meeting 6:15pm

<https://www.cccconfer.org/Meetings>

MINUTES

LLN Executive Board			Present	Absent
1	President	Dolores Cornejo	X	
2	Vice President North/Conf Chair	Melina Rodriguez	X	
3	Vice President Central	Rosalinda Vierra	X	
4	Vice President South	Lizzete Garcia		X
5	Recording Secretary	Stephanie Ramos	X	
6	Treasurer	Dr. Ana Gomez de Torres	X	
7	Esperanza Newsletter Editor	Regina Morrison	X	
8	Student VP North	Veronica Blanco	X	
9	Student VP Central	Guadalupe Espinoza-Romero		X
10	Student VP South	Monica Aguilar Avalos	X	
11	Database/Listserv Specialist	Margarita Baez	X	
12	Webjefita	Jazmin Zuniga	X	
13	Conference Co-Chair	Carla Rosas	X	
14	Region 1 Rep	Vacant		
15	Region 2 Rep	Vacant		
16	Region 3 Rep	Dr. Angelica Garcia	X	
17	Region 4 Rep	Hermalinda Rocha		X
18	Region 5 Rep	Angie Garcia		X
19	Region 6 Rep	Cynthia Diaz	X	
20	Region 7 Rep	Carmen Carrillo		X
21	Region 8 Rep	Eileen Anguiano		X
22	Region 9 Rep	Vacant		
23	Region 10 Rep	Vacant		
24	Member-At-Large	Lindsey Gatica	X	
25	Special Project	Senorina Saldivar		X

Ground Rules:

1. Start and end on time
2. We will stay on task
3. No side conversations or talking over someone else
4. Posted agenda – timed agenda with timekeeper
5. Attack the problem not the person
6. Be prepared and ready to participate
7. President: Record meeting *22
8. Roll Call

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- I. Call to order
 - II. Roll Call
 - III. LLN Special Project – Senorina Saldivar
 - a. Only 6 responses to Senorina’ s survey
 - b. It was sent August 3rd
 - IV. President’s Report – Dolores Cornejo
 - a. Approval of July Retreat 2016 Meeting Minutes
 - i. Motion by Maggie Baez to make name spelling corrections to minutes for Lizzete and Jasmin, seconded by Regina.
 - ii. Add Lindsey to the leadership committee with Lizzete
 - b. Approval of Meeting Agenda
 - i. Paypal/LLN non-profit account; It was motioned by Lindsey to have LLN open a PayPal account to begin receiving online payments, donations, debit card to use by the LLN Conference committee instead of prepaid card for conference approved expenses and add to the new LLN website and it was second by Dr. Ana Gomez de Torres.
 - ii. Non-Profit Status Update – Dolores is going to reach out to former LLN Presidents Glenda Moscoso and Geri Vargas.
 - iii. Articles of Incorporation Dolores is going to reach out to former LLN Presidents Glenda Moscoso and Geri Vargas.
 - iv. LLN Annual Timeline
 1. January 2017 for in-person meeting date (Skyline/LMC) – Tables till next September meeting.
 - V. Vice Presidents’ Reports
 - a. Vice President Central – Rosalinda Vierra; LLN Modesto chapter has begun fundraising for their student scholarships. They will be have their annual tamales fundraiser.
 - b. Vice President North – Melina Rodriguez – Will give her update with the conference updates.
 - c. Vice President South – Lizzete Garcia: on behalf of Lizzete, Dolores gave her update that she is now a full-time counselor at Chaffey College Fontana Campus. Her email shall be updated on the LLN Board Listerv to Lizzete.Garcia@Chaffey.edu Lizzete has already met with new Dean and inform them about the LLN organization and conference. So far her Dean is supportive and interested in send staff and students to the conference.
 - VI. Treasurer’s Report – Dr. Ana Gomez de Torres
 - a. Well Fargo Monthly Statements – Ana provided the Wells Fargo Statements 7/12/2016 and 8/8/2016.
 - b. 2016 LLN Board Retreat Report
 - c. Treasurer Report
 - i. Spent 5 hours at Wells Fargo to update the profile and remove names that are no longer active.
 - ii. Melina has rooms and the membership dues for Carla and she will send it to Dr. Ana
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- iii. Reviewed all expenses for the retreat \$4400.29
- iv. Regina moves that we adhere to the bylaws and charge the board members that did not attend the retreat \$60. Veronica seconded the motion. Lindsey amended the motion to clarify that \$60 is for the offset fee of the retreat, and a separate \$60 membership fee would be due if the member did not attend the conference. Veronica seconded the amendment. Approved by all.

VII. Conference Co-Chairs: Melina Rodriguez & Carla Rosas

- a. Request for prepayment card in the amount of \$1,500.00
 - i. Discussion about the prepaid card
 - 1. There may be a fee with the debit card
 - 2. May be able to use a debit card
 - 3. There will need to receipts for anything purchased
 - 4. The \$1500 projection was thinking 150 participants at \$10 each for incidentals
 - 5. Motion by Lindsey to have the PayPal debit card of \$1500 be provided to the conference committee, Seconded by Rose. Approved by all.
- b. Review quote from the Crowne Plaza
 - i. Met with catering and Crowne Plaza managers
 - ii. Quote for 150 (up to 300) attendees for Friday and Saturday
 - 1. Fruit/Dessert on Thursday
 - 2. Plated dinner on Friday night
 - 3. Box lunch on Saturday
- c. Securing location/Hotel: \$2000.00 deposit
 - i. Motion by Rose to approve the \$2000 deposit for the Crowne Plaza Security deposit. Seconded by Maggie. Approved by all.
- d. Support from CCC Chancellor's office to specifically get support for Classified employees to have release time for Professional Development activities on a state level.
- e. Room Block: \$129.00
- f. Skyline will join the meeting 8/19 on the Conference Committee meeting. There are 19 members.
- g. LMC facilities update
 - i. The college will cover the cost of the facilities and hopefully lunch for the event.
 - ii. Could there be a letter of support from the college stating that they will cover all costs.
 - 1. The letter from LMC should be sent to Dolores.

VIII. Regional Reports

- a. Dr. Angelica Garcia Region 3
 - i. Update on Constitution and Bylaws Policies & Procedures
- b. Hermelinda Rocha Region 4
- c. Angie Garcia Region 5
- d. Cynthia Díaz Region 6
 - i. No update at this time.
- e. Carmen Carrillo Region 7
- f. Eileen Anguiano Region 8

- IX. Student VP Reports
 - a. North, Veronica Blanco, Skyline College
 - i. Paperwork from Nationwide was received
 - ii. New quote is being sought from State Farm for the Non-Profit insurance
 - b. Central, Guadalupe Espinoza-Romero, Allan Hancock College
 - c. South, Monica Aguilar Avalos, Riverside City College
 - i. First meeting has been held and preparation for Club Days is moving forward
- X. Database Specialist/Listserv– Margarita Baez
 - a. No new updates at this time
 - b. Dolores would like input on the survey so that Maggie can update it.
 - c. Maggie will look into Survey Monkey to see if we could use it for future surveys
- XI. Webjefita Report – Jasmin Zuniga
 - a. New LLN Logo Drafts
 - i. Group liked 1C and 2B outer writing
 - b. New LLN Domain Update
 - i. The domain was purchased and the set up will continue
- XII. ESPERANZA Editor Report – Regina Morrison
 - a. Request for articles will come out on the Listserv
 - i. Monica could mention how she is starting a new chapter at Riverside
- XIII. Leadership Committee (Angelica, Ana, Veronica, and Lizzete): Updates on survey and webinars.
- XIV. New Business

Discussion Item/Updates/Announcements:

Open discussion for any announcements.

Next Meeting: Thursday, September 15, 2016 at 6pm via CCCConfer