

# *Latina Leadership Network of the California Community Colleges*

## Executive Board Meeting

May 19, 2016

CCC Confer Meeting 6:00pm – 8:35pm

## Minutes

LLN Executive Board			Present	Absent
1	President	Dolores Cornejo	X	
2	Vice President North/Conf Chair	Melina Rodriguez	X	
3	Vice President Central	Rosalinda Vierra	X	
4	Vice President South	Vacant		
5	Recording Secretary	Stephanie Ramos	X	
6	Treasurer	Dr. Ana Gomez de Torres	X	
7	Esperanza Newsletter Editor	Regina Morrison	X	
8	Student VP North	Xiomara Resendes	X	
9	Student VP Central	Guadalupe Espinoza-Romero		
10	Student VP South	Monica Aguilar Avalos	X	
11	Database/Listserv Specialist	Margarita Baez		
12	Webjefita	Jazmin Zuniga	X	
13	Conference Co-Chair	Vacant		
14	Region 1 Rep	Vacant		
15	Region 2 Rep	Vacant		
16	Region 3 Rep	Dr. Angelica Garcia	X	
17	Region 4 Rep	Hermalinda Rocha		
18	Region 5 Rep	Angie Garcia		
19	Region 6 Rep	Cynthia Diaz		
20	Region 7 Rep	Carmen Carrillo		
21	Region 8 Rep	Eileen Anguiano		
22	Region 9 Rep	Vacant		
23	Region 10 Rep	Edwina Williams	X	
24	Member-At-Large	Lindsey Gatica		
25	Special Project	Senorina Saldivar	X	

### Ground Rules:

1. **Start and end on time**
2. **We will stay on task**
3. **No side conversations or talking over someone else**
4. **Posted agenda – timed agenda with timekeeper**
5. **Attack the problem not the person**
6. **Be prepared and ready to participate**
7. **President: Record meeting \*22**
8. **Roll Call**

- I. Call to order  
Angie Garcia is on bed rest and is not work this week.
- II. Roll Call
- III. President's Report – Dolores Cornejo
  - a. Review and Approve agenda and meeting minutes from 4/9/2016
    - i. Motion to approve the minutes and the agenda for today by Dr. Garcia, Rose seconded.
  - b. Carol Shimer Update (Geri)
    - i. Carol Shimer did not show up. The judge did have some questions and comments. Judgment for \$2750 plus court costs.
    - ii. How to file papers to garnish her wages will follow from Geri Vargas,
    - iii. Mileage reimbursement, not to exceed \$185, for Geri Vargas was moved by Dolores and seconded by Dr. Garcia.
  - c. Interest in VP South Position
    - i. There are two people who are interested VP South position.
    - ii. A person could fill the position for 1 year until voting at the 2017 conference.
    - iii. We do need someone who genuinely wants to be involved.
    - iv. Should it be that there is a VP by location or by commitment?
    - v. Reaching out to the 2 interested parties and ask for a bio and we would need to hear from them and their interest by June 10<sup>th</sup>.
  - d. LLN Bank Accounts
    - i. Motion to remove Geri Vargas and Senorina Saldivar from the bank accounts, seconded by Regina
  - e. 2016 E-Board Retreat Contract
    - i. LCDM Contract & Budget
    - ii. LLN Board Retreat Contract/Commitment
      - 1. \$60 must be paid for each participant
      - 2. Please bring any suggestions to the retreat agenda
      - 3. Know the Constitution, By Laws, Policy and Procedures
      - 4. Soft copies of the this information was requested by Dr. Garcia
      - 5. Maximum reimbursement for transportation will be \$185
      - 6. Motion to have a \$200 budget of reimbursement materials and resources, Regina seconded
  - f. LLN Board communication, responsibilities and appropriate behavior
    - i. Please continue to have open communication and give your commitment to the LLN board
    - ii. Treat everyone with respect
    - iii. Dr. Garcia mentioned that if there is an offence that it be addressed directly
- IV. Vice Presidents' Reports
  - a. Vice President Central – Rosalinda Vierra
    - i. Region has not been active
    - ii. 2016 Post Conference Report for money has been deferred to our Treasurer
      - 1. All of the bills have not been received by Dr. Ana
      - 2. All bills received have been paid
      - 3. A summary of the conference from Rose would
      - 4. There will be a report sent from Rose
  - b. Vice President North – Melina Rodriguez
    - i. 2017 Conference Plans
      - 1. Olga a founding mother is participating
      - 2. Dr. Garcia had expressed interest in being part of the planning committee

3. Has identified the hotel
4. Hotel Thursday and Friday night and Saturday morning
5. Day workshop at the college
6. Hilton in Concord
7. Regina would like to help with planning of the conference
8. Conference Co-Chair is being identified
9. Students are anxious to participate

V. Treasurer's Report – Dr. Ana Gomez de Torres

- a. Well Fargo Monthly Statements
  - i. There has been some confusion as to what was spent from which account without clarification for the conference.
- b. Organization Budget Ledger
  - i. There has been transfers and notes made
  - ii. HOPE conference reimbursements
  - iii. Scholarship checks were given to Geri, but they were not mailed
  - iv. \$31 paid for 2 scholarship stop payments. Total of \$62 dollars for misplaced checks.
  - v. Dr. Ana will send the names of the students to Rose for the certificates to be sent
  - vi. \$56,812.81 balance will be as detailed as possible
  - vii. Investment account \$36,400.20 – retreat item to see if we want to continue with Wells Fargo for investment
  - viii. Motion to investigate investment options by Rose, seconded by Dolores.
  - ix. July 15<sup>th</sup> is the due date for taxes, and we need to decide at the next meeting if there is an extension that needs to be made
  - x. Motion by Rose to have the Insurance account include Ana and Dolores, seconded by Margarita.
- c. Conference Budget Ledger
  - i. Rose requested to speak with Ana and Dolores to make sure to complete any missing receipts are reconciled

VI. Regional Reports

- a. Dr. Angelica Garcia Region 3
  - i. ACCBO, ACCCA, CCCCSFA, CSSSO, Senate and Etc are the programs that she has been able to connect with Latina Executives
  - ii. The feedback has been that there has been shift to focus on students and not as much professional leadership
  - iii. Dr. Garcia plans to provide a Leadership Training Program and framework for LLN Administrators
    - 1.
  - iv. Career Training program for LLN members inserted in preparing for tenure track
- b. Hermelinda Rocha Region 4 - finals
- c. Angie Garcia Region 5 – not available
- d. Cynthia Díaz Region 6
  - i. No report at this time
- e. Carmen Carrillo Region 7 – teaching this evening
- f. Eileen Anguiano Region 8 - absent
- g. Edwina Williams Region 10
  - i. Planning this summer and will be in doing activities/events this fall
  - ii. Ideas that they will bring forward are fundraising, scholarships, outreach
  - iii. Modesto JC has set up a non-profit organization and can help advise on scholarships and fundraising
  - iv. How does Edwina access the information of who is active with LLN in their region

v. Regina recommended that we have an alternate

VII. Student VP Reports

- a. North, Xiomara Resendes, Skyline College
  - i. Was not clear on her duties
  - ii. May report on any events that may be going on or any ways to promote Latinas at her site
  - iii. Regina has offered to work together with Xiomara
- b. Central, Guadalupe Espinoza-Romero, Allan Hancock College
- c. South, Monica Aguilar Avalos, Riverside City College

VIII. Database Specialist's & Listserv Report – Margarita Baez/Rocio Rubalcava

- a. The survey has gone out and there have been 14 responses from 180+ participants
- b. Survey results will be reported out at the retreat

IX. Webjefita Report – Jasmin Zuniga

- a. Updating LLN Website
  - i. Board members and their biographies
  - ii. Could we put some of the history on the website
- b. Updating LLN Logo
  - i. Looking to have one out in June/July

X. ESPERANZA Editor Report – Regina Morrison

LLN Conference Information:

- a. LLN Scholarship Fundraising
- b. Number of Attendee's – breakdown of students and professionals
- c. Speaker Information – taking it out of the program
- d. Scholarship Awardee's – Bio/pictures/amount of scholarships
- e. New Executive Board Members – Names, Positions, Schools (forward a picture if you have one)
- f. Presentations
- g. Should be out by Mid-June and then also quarterly
- h. Thanks to the raffle prize donations and Rose has that information from MJC

XI. New Business:

**Discussion Item/Updates/Announcements:**

Open discussion for any announcements.

**Next Meeting: June 16, 2016**